




## **Notice of a Regular Meeting and Agenda**

### **Sequoyah County – City of Sallisaw Hospital Authority**

The Board of Trustees for the Sequoyah County City of Sallisaw Hospital Authority will meet at 4:30 PM on Tuesday, January 21, 2025 for a Regular Meeting in the conference room at:

**Northeastern Health System Sequoyah  
213 E. Redwood  
Sallisaw, Oklahoma 74955**

**Sequoyah County – City of Sallisaw Hospital Authority**



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**Stacy Callahan, Administrative Assistant  
On Behalf Of The Hospital Authority**

Notice Sent to County Clerk, City Clerk, and posted at the meeting site and on the Northeastern Health System Sequoyah website at 4:00 PM on January 20, 2025.

January 21, 2025 Meeting Agenda Attached

**Sequoyah County – City of Sallisaw Hospital Authority  
Board of Trustees – Regular Meeting  
213 E Redwood Ave ♦ Sallisaw, Oklahoma  
January 21, 2025 at**

**AGENDA**

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**I. Call to Order/Roll Call/Declaration of Quorum ..... Mr. Martin**

If there is any potentially known conflict of interest relevant to a matter requiring action by the Board, the trustee(s) shall call it to the attention of the Board at this time and said trustee(s) shall not vote on the matter.

**II. Invocation**

**III. Approval of Agenda**

**IV. Review and Approval of Board Minutes**

Meeting Minutes:

December 16, 2024 (Special Meeting)

December 4, 2024 (SPECIAL Meeting)

**V. Action Unfinished Business**

- A. Security Bond (Attachment)
- B. 2025 Annual Budget (Attachment)

**VI. Informational Business Items**

- A. Public Trustee - Conflict of Interest for Period Ending December 31, 2024  
(Forms prepared for, and distributed, to each Board Member)

**VII. Action Business Items**

“Action/Possible Action” includes, but it not limited to, approval, authorization, adoption, rejection, denial, amendment, taking no action, or tabling the item for disposition at a later date or time.

- A. Policy and Procedures Updates
  - 1. Standing Orders
  - 2. Cleaning and Decontamination of Instruments
- B. X-Ray Machine
- C. Local Bank - Establishment of Checking Accounts
- D. Banking Accounts - Authorized Signers
- E. Management Services Agreement - DRAFT
- F. Letter of Intent - Eide Bailly (RE: My Psych Health, PLLC)
- G. Letter of Intent - NHS Sequoyah and My Psych Health

**Sequoyah County – City of Sallisaw Hospital Authority**

**VIII. Administrative Reports**

- A. Monthly Report – Consideration of Acceptance ..... Mr. Woodliff
- B. Executive Report – Consideration of Acceptance ..... Ms. Six
- C. Financial Report – Consideration of Acceptance ..... Mr. Wagner/Ms. Leatherman
- D. Quality Assurance Report – Consideration of Acceptance ..... Dr. Orendorff  
**Quality Assurance Performance Improvement will be presented on a quarterly basis. A brief summary of departmental statistical information will be presented monthly.**

❖ **All of the above reports, attachments for any information presented, along with any supporting documents will be included in the Administrative Reports Appendix and become a permanent part of these meeting minutes**

**IX. Medical Staff Committee ..... Dr. Orendorff**

- A. Medical Staff Report(s) – Discussion and Action
  - 1. Emergency Department (December 19, 2024)
  - 2. Helping Hands and Employee Fund (November 21, 2024)
  - 3. Pharmacy and Therapeutics (December 5, 2024)
- B. Medical Staff Meeting – December 10, 2024 – Discussion and Action  
**(Attachments: Meeting Minutes)**
- C. Medical Credentialing – Discussion and Action

<b>Practitioner</b>	<b>Specialty</b>	<b>Appointment Type</b>
1. Michael Boger, DO	Emergency Medicine	Initial Appointment
2. Drew Hollen, DO	Emergency Medicine	Initial Appointment
3. Adam Newborn, DO	Emergency Medicine	Initial Appointment
4. Laura Ng, MD	Emergency Medicine	Initial Appointment
5. Kyle Stilwell, DO	Emergency Medicine	Initial Appointment

**X. New Business ..... Mr. Martin**  
Any matter not known about, or which could not have been reasonably foreseen prior to the time of posting the agenda. [25 O.S. § 311 (A)(9)]

**XI. Next Meeting**

February 18, 2025 at 4:30 PM

**XII. Adjourn**